

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, February 6, 2019
Lyndeborough Central School-Multipurpose Room
6:30 p.m.**

Present: *Harry Dailey, Matt Ballou, Miriam Lemire, Charlie Post, Mark Legere, Joyce Fisk, Alex LoVerme, Carol LeBlanc and Jonathan Vanderhoof.*

Superintendent Bryan Lane, Business Administrator Lise Tucker, Director of Student Support Services Betty Moore, Principal Tim O'Connell, Director of Technology Kevin Verratti, Curriculum Coordinator Julie Heon and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Dailey called the meeting to order at 6:30pm.

II. ELEMENTARY STUDENTS OF THE MONTH

Principal O'Connell recognized 3 students from the 1st grade as students of the month.

III. GEOGRAPHY BEE FINALISTS-TOP 3

Superintendent Lane recognized the 3 finalists from the Geography Bee. First place winner will move on to the state competition.

IV. ADJUSTMENTS TO THE AGENDA

Superintendent requested to add a non-public session and provided documents regarding Star 360 assessment results and budget considerations.

A MOTION was made by Mr. Ballou and SECONDED by Ms. LeBlanc to approve the adjustments to the agenda.

Voting: all aye; motion carried unanimously.

V. PUBLIC COMMENTS

Ms. Tiffany Cloutier-Cabral commented "the signs look great" regarding the placement signs showing board member names.

VI. BOARD CORRESPONDENCE

a. Reports

i. Superintendent's Report

Superintendent gave an overview of his report including working on budget finalization and the need for the Board to make a recommendation on the Budget Committee's number. The public hearing is tomorrow, notice has been posted in the paper and a message sent to parents to inform them of the meeting. There has been a solution for the replacement MS math teacher and a plan in place to help remediate and be sure students have the needed skills. He spoke of Senate Bill 678, which relates to determining what the adequacy formula should and shouldn't be as it does not always include all that we are required to have such as not including nurse salaries. He will have a document prepared for the next meeting regarding this. He attended the legislative update and will bring information for the next meeting. He attended an emergency management meeting with 1st responders, red cross, ambulance, police etc. as FRES is the evacuation center for Wilton. This was an organizational meeting for preparation in case a situation came up. He will work with Mr. Erb on completing the necessary forms. They may request to place a large sealed storage shed at FRES for the storage of cots, blankets etc. and this would come to the Board if the request is made.

ii. Business Administrator's Report

Ms. Tucker reported holding the 2nd quarterly Wellness Committee meeting; agenda included topics for a 30-minute seminar, continuing the initiative of sending district wide emails focusing on awareness, and having a community resource page. A gentle yoga class was started for staff with 10 participants. The 2nd annual Wellness

and Benefits Fair will be held in May and encompasses open enrollment, health and wellness. The Wellness Committee's next meeting will be March 4. The Joint Loss Management Committee met on January 17 and members reviewed the Employer's Guide to Workers Compensation published by the State Department of Labor. Walkthroughs were completed at FRES focusing on the classrooms. There have been 5 staff claims since the last meeting in October. Primary causes included student interaction. Eleven student claims submitted since October. The next meeting will be April 18. School Breakfast week starts March 4 with this year's theme of "Start your Engines with School Breakfast". Mr. Erb is working with an HVAC vendor to replace failed heating unit transformers. At WLC, room 146 and the gym valves were replaced this month. This mechanism opens and closes the unit to allow for hot water to flow through the system. The next facilities meeting is February 19 for a walkthrough of WLC. She has been working on the CRDC report which is required biannually and includes data such as number of staff and salaries. She confirmed the number of claims reported for staff injuries varies.

iii. Principals' Reports

Principal O'Connell reports sending home Star 360 results with Learning Profiles on January 25. Staff had a professional development day on February 1; it included cross curriculum time and discussions regarding struggles and challenges and how to align the curriculum better. He thanked Dr. Heon who had a lot to do with the success and planning. FRES spent the afternoon focused on math instruction and spent time investigating mathematical standards of practice, analyzed data and seeing if grade level action plans were effective, all led by the math consultant. The PTO is sponsoring a family dance on February 15. The annual jump rope for American Heart Association fund raiser will be in a few weeks led by physical education teacher Mr. Shenk. Music teacher, Mrs. Barker was named the state winner of the Smart-Maher VFW national Citizenship Education Teacher Award and is now in competition for the national award. The Scripps Spelling Bee was held January 23; the winner will represent FRES at the "State Bee" on February 23. Kindergarten registration starts on March 20 at LCS; information will be going out.

In Principal Bagley's absence, Superintendent Lane provided an overview which included an engineer visiting from the Dept. of Transportation bringing with her official testing and measuring equipment for the DOT'S TRAC Bridge Building Competition. The winning bridge held up to 125 pounds and was made out of popsicle sticks. He facilitated a science discussion during the professional development day (PD day) which had representatives from all grades in the district. The day started out with a piece on "effective communication" and discussions regarding K-12 curriculum. They also watched the movie "Resilience"; a social emotional piece. He recognized Mr. Marc Belanger, social studies teacher who won the Veterans of Foreign Wars Smart-Maher National Citizenship Education Teacher Award for the State of NH.

iv. Curriculum Coordinator's Report

Dr. Heon reviewed her report including serving as moderator for the Geography Bee. She reminded the group the focus for the UDL (Universal Design for Learning) team is to learn about and try out ways that provide a variety of learning for students and how they can maximize their own learning. We are in year 2 of a 2.5 year grant which provides all the funding for this. She spoke of several districts looking at providing preschool for all 4 year olds in the district. They are finding as we did many of the 1st graders needed more skills and they are finding some are having difficulty transitioning into kindergarten. She couldn't say enough about the value of the PD day. All teachers attended plus 10 paraprofessionals. They participated in discussions and watched a movie on social emotional learning for students. Discussed competency based education and ways to enhance that in our schools. She thanked the Board for including it in the districts calendar and hopes for additional time in the future. She spoke of STEM (science, technology, engineering, math) being a high priority. This is the time of year to look ahead to the state test requirements in grades 3-8 in reading and math, 5,8,11 grades for science and 11 grade for state testing (SAT) which will be taken on April 9 on the computer like the other state tests. Questions were raised regarding the preschool 4-year-old program and if we should look at it to be self-sustaining like was done with kindergarten. Dr. Heon confirmed it is an option and she hopes to begin that discussion.

Discussion was had regarding STAR 360 results. Superintendent confirmed at this point students should be at grade level plus .6 or better. He confirmed it is nationally normed; the students collectively are doing reasonably well. He went over the results and pointed out that in math the 7th results came back with minimal growth and 8th grade with regression, they looked into this further. He noted they found a student in 8th grade tested at a 1st grade level. Ten students in the 7th grade have been retested to verify results, showing 5 still struggled and the

others had average scores of about where they should be. The 8th graders have not been retested yet and these amended scores will be brought to the next meeting.

The progress report charts for reading were reviewed. In summary he reported, Grades 1 and 2 are on the median line, grade 3 is at the national median and above the state line, 4th is above and headed in the right direction, 6th above the trend line, 7th above the trend line and 8th is not there at this point. In math 1st grade above national, 2nd trending is going up, 3rd above state testing, 4th still needs to work on it and 5th -6th in need of help, 7th after retest went above and 8th there were 9 students who chose not to participate and brought down the averages. The hope is to have all 9 students retested.

Dr. Heon confirmed statistics deal with percentiles and not percentages. Testing a score from the 33rd percentile is considered average and in that are highs and lows. The star on the chart is important because it is tied to the former state standards. A new linking study will be done in the next 1-1.5 years which will be based on the new test. She confirmed the term used is at pathway (or below pathway) not “number of proficient” or “meeting expectations”. A question was raised regarding the frequency of the testing and are we testing too much; could this be a cause for some of the lack of motivation that is being seen. The 4th grade has tested 3 times in 5 months. It was noted the 8th grade results are quite alarming and questions were raised if this has been addressed with parents. Superintendent Lane confirmed Principal Bagley is reaching out to parents. A question was raised whether there has been discussion of making this part of the curriculum and not just a test but that it will have some impact. Superintendent confirmed parents get the results and at this point it is not part of a competency grade but can we or should we not move them onto HS if they do not pass the test beyond a certain grade. Dr. Heon reviewed STAR has a growth measure, if you have the same student doing a pre-test or a post-test they compare the September score to the last score, in MS we only gave it twice so any student who was not here to take the pre-test or post-test is not included otherwise the results would be skewed and there are a few that fall into this category. The system compares the same students whereas elementary it took an actual number; it is not a pre-test or post-test. Some time was spent discussing this, the scores, and methodology of the test. To do a deeper dive into the data, an executive session would be needed. Concerns were raised that the same discussions happen each time the results are brought to the Board. This is one data point or sample to look at. It was suggested to come up with a better way; something more than just one data point as this is not enough information to make a decision. Chairman Dailey encourages administration to look at different opportunities to get answers and speak to parents and the students to determine the cause for the lack of motivation. Ms. LeBlanc voiced concern regarding the 8th grade scores and being able to bring the students up to the appropriate level by the end of the school year. Superintendent voiced concern as well and noted we need to find better ways to affect how we work with students. He confirmed 5 out of the 10 retested who put in an effort increased their scores. There was brief discussion regarding the amount of information provided to the Board regarding the scores and in order to provide a deeper level of data, this would need to be done in nonpublic with student identifiers redacted. Chairman Dailey cautioned the Board that this is the responsibility of those hired to dig deeper into the data. Mr. LoVerme voiced concern regarding the scores in particular the 8th grade and would like to see multiple years of test scores. He questioned if the students reach 6th grade and loose interest, are the teachers more engaged in the elementary school and the need to have teaching staff accountable. Chairman Dailey spoke of administration being clearly aware of the Board’s concerns and the expectation is for them to come up with a plan to fix this.

b. Letters/Information

i. 2017-2018 End of Year Spending

Superintendent reviewed at the last meeting, a comment was made in regard to end of year spending and a board member asked for a review of expenditures. Superintendent provided a document mapping out every purchase order from May 15-June 30. He notes there were 4 that fell out of line and reviewed these. One is for \$437.67 to replenish supplies of stock wards, frames and items used during school year at WLC. Two was for \$662.96, a replacement white board that fell apart in Family & Consumer Arts class at WLC. The third was for LCS, \$629.97 for bulletin boards to post student artwork. He does not look at these purchases as excess spending. The 4th was for \$1,980.96, due to the Town Administrator in Lyndeborough asking for help paying for half of the maintenance for the generator at LCS which he agreed to do. Mr. Post requests to be provided with the same data a month prior. Superintendent will research this and report back.

ii. School Board Stipend Forms

163 Superintendent reported stipend forms were provided, \$100 per board member is the stipend and the form
164 includes the options to have the stipend paid or not paid. Discussion was had whether all members have received
165 this form or option for stipend in the past with most agreeing they had. A question was raised whether this is a
166 board policy or not or where does it say this should happen. Chairman Dailey and others confirm this has been
167 past practice. Superintendent Lane to review whether this is a board policy or not and confirms other districts
168 have much larger stipends and it is a common practice. He notes it is up to the Board if they wish to dissolve this
169 moving forward. Mr. Post requests to discuss this further and for it to be placed on the next agenda. Chairman
170 requested to put it on the agenda.

171 **iii. Response to Budget Question-Tuition Revenue**

172 Superintendent reported a question was raised at the last board meeting regarding to the reason for the reduction
173 of \$40,150 in the tuition revenue line on the MS-24R forms from 2017-2018. He confirmed the reduction was
174 due to the ending of the extended day program when the full time kindergarten program started.

175 **iv. Budget Reductions**

176 Superintendent provided a list of options for the Board in creating a final budget number.
177

178 **VII. CONSENT AGENDA**

179 There was no consent agenda to report.
180

181 **VIII. BUDGET FY2019-20**

182 Superintendent reviewed the board needs to make a determination to recommend or not recommend the Budget
183 Committee's budget number as the warrant needs to be signed. He is not making any recommendations just
184 providing options. Discussion was had regarding whether or not the Board needed to make a decision. Ms.
185 Tucker confirmed a decision is needed for the MS-27; there is a separate column for the Board's number if they
186 are not recommending the Budget Committees number. Discussion was had and confirmed the unexpended fund
187 balance will be represented in the second half of the year. It was noted, we do typically have an unexpended fund
188 balance but if we use that as a mechanism to take money away from the current budget that will affect the tax
189 rate next year at some point. Discussion was had regarding the budget and options. Superintendent reviewed an
190 option for a budget figure that took into account the CBA obligations plus increases in utilities and placing any
191 unused funds into a holding account with all remaining funds going to the fund balance. The special holding
192 account would allow for a certain amount for oil, electricity etc. and that money cannot be transferred or
193 expensed for any reason other than what it is designated for unless approved by the School Board.
194

195 *A MOTION was made by Mr. Post and SECONDED by Mr. LoVerme to support the Budget Committee's*
196 *number of \$12,598,674.*

197 *Voting: five ayes from Mr. LoVerme, Mr. Vanderhoof, Mr. Legere, Mr. Post, Mr. Dailey (broke tie); and four*
198 *nays from Mr. Ballou, Ms. LeBlanc, Ms. Fisk and Ms. Lemire, motion carries.*
199

200 **IX. WARRANT ARTICLES**

201 Superintendent confirms the warrant will read "to raise and appropriate \$12,598, 674 for school's" etc. and will
202 indicate recommended by the School Board and Budget Committee with "estimated" tax impact of \$0.23 for
203 Lyndeborough and \$0.25 for Wilton. It was confirmed this number still can be changed at the district meeting.
204 The public was reminded the public hearing is tomorrow (Feb. 7).
205

206 It was noted warrant article #05 for Building/ Equipment & Roadway Capital Reserve for \$60,000 was
207 recommended by both the Budget Committee and the School Board.
208

209 Discussion was had regarding a warrant article to change to the funding formula with a 3 year rolling average.
210 The Budget Committee does not recommend this article and prefers it be removed. Mr. Post noted the ADM
211 between two towns is level this year and thinks it hampers future board action to even out the costs although it is
212 an interesting concept.
213

214 *A MOTION was made by Mr. Post and SECONDED by Mr. LoVerme to remove the rolling average article.*

215 *Voting: all aye; motion carried unanimously.*
216

Chairman Dailey notes it should be revisited next year.

Discussion was had regarding the message of this and the need to be clear that the Board is not trying to maneuver the portion either town is paying. Discussion also included that the hesitation for some is the 5-year “lock in” to the funding formula, there has not been a problem in the past except for the one year, the timing is not right and not having enough discussion yet. It was noted the topic did not necessarily have to go to the Strategic Planning Committee, the Board could address the topic.

X. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Mr. Vanderhoof and SECONDED by Ms. LeBlanc to approve the minutes of January 22, 2019 as written.

Voting: seven ayes: one abstention from Mr. Ballou, motion carried.

b. Transfer

Superintendent reviewed the request for a transfer from MS (\$16,000) and FRES (\$33,695) SPED transportation to MS private in and out tuition for a student new to the district placed in private school.

A MOTION was made by Ms. Lemire and SECONDED by Ms. Fisk to approve the transfer for \$49,695 as presented.

Voting: all aye; motion carried unanimously.

c. Audit Acceptance

Ms. Tucker reviewed members received a letter representing the audit from the auditors. This letter identifies certain aspects of the audit including what they look at and if there are any findings. They indicated several policies that have not been updated and recommend to periodically review policies to be sure they are relevant, effective and working properly. The report also includes post audit adjustment entries as we report encumbrances, the audit does not; this reflects the in and out of encumbrances and transfers from capital reserve for the roof repairs to be included in pre-paid expenses instead of the fund balance.

XI. COMMITTEE REPORTS

i. Budget Liaison

Mr. LoVerme reported he did not attend the last Budget Committee meeting and is sure they will be happy to hear the Board has recommended their budget number.

XII. RESIGNATIONS / APPOINTMENTS / LEAVES

There were none to report.

XIII. PUBLIC COMMENTS

Mr. Adam Lavallee, Lyndeborough questioned why the Board didn’t discuss the budget number more and specifically asked to know why members supported or didn’t support the number. Chairman Dailey responded the Board has spent an enormous amount of time discussing the budget and believes many came in already knowing whether or not they would support it. Mr. Lavallee spoke of the test scores from STAR 360 and questioned with the low scores how does the budget number work with not reducing staff. Chairman Dailey responded once district meeting happens and there is a firm number the Superintendent will come up with recommendations. The public hearing is a presentation from the Budget Committee regarding the budget. Regarding staff, a decision is not made until a final number is voted on at district meeting. Mr. Lavallee spoke that he believes it falls to school leadership to get the students engaged and be excited to learn. He believes the Superintendent needs to work with the Principals and staff to figure out a way to not have ten 7th graders ‘tanking the entire districts scores’. “They retook the test and 8 out of 10 are still tanking.” Chairman Dailey responded the expectation is clear of what the Board is looking for.

Ms. Louise Cattigan, Wilton, commented that “Mr. O” does a fantastic job of preparing students for tests by doing “rock the test”, having popcorn delivered to the students and this makes them less anxious and less

worried. At the MS they need to do something other than send home a letter saying to have a good night's sleep and eat breakfast.

Ms. Lisa Post, Budget Committee spoke to clarify how the Budget Committee came up with their final number. It includes the FY19 adopted budget from last year, \$11,995,353 plus the contractual obligations of \$116,879, plus the FY20 proposed special and food service fund of \$486,442 which gave them the total of \$12,598,674. She spoke regarding the document prepared by the Superintendent regarding areas that would not be reduced in the budget and areas being looked at for consideration for reduction and there is no mention of a teaching staff reduction in it. Chairman Dailey responded until district meeting, we don't know what the number will be it could be more or less. Someone could request \$100,000 out of the budget and we will have to come up with a game plan; it's hard to do without a final number.

Ms. Erin Mannarino, resident, spoke of concerns regarding areas that may be looked at for reduction specifically the library. She has seen what is available in the library and FRES is in desperate need for an update. The technology information is in DOS, the dinosaur and space books are inaccurate and they have cook books from the 1970's. Students are doing biographies and the books are older than her parents. "It is not OK, we are complaining about test scores and reading scores and what are we giving them access to". She requests no funds be cut from the budget for books.

Mr. Post commented regarding the supported budget number, is an increase over last year and he agrees with not reducing library books, however once it is decided (a final number), the School Board decides what is spent on what.

Mr. Fran Bujak, Lyndeborough thanked and recognized the district for spending all of their special education money from the state, not all districts did this. He raised concerns regarding pulling the rolling average article, stating the Board had a clear problem 2 years ago with the ADM. He noted the smaller towns get hit for small changes. He spoke of concerns regarding the budget and notes the related RSA 's purpose is to assist voters in the prudent appropriation of public funds, it is well thought out and you can define what is being spent and what is being cut back and yet you cannot even tell us. He questions how you can go to the public hearing or even district meeting without this information, can they guarantee no staffing cuts. He notes neither of the towns make major personnel cuts or program cuts without telling the people in advance and you can't expect people's support if they don't know what they are voting for. He can't request to raise funds at district meeting because he doesn't know what is being cut. He notes this is a first. Chairman Dailey responded the Board and Budget Committee came to a budget that is agreed upon and the number reflects last year's spending plus contractually obligated raises. The School Board had an opportunity to reduce staff and chose not to, this should give you a sense of the Board's feelings, although this doesn't mean it wouldn't not in the future. Mr. Post added, the Superintendent doesn't make the reductions and it is done in public session. Mr. Bujak responded, if we don't give you enough money in the budget to pay for staff you won't have an option and we already have to make up the utilities. He added we have been fortunate to not have students move in that costs the budget a lot of money. He spoke of the economy being the best at this time and each of these towns having more revenue because of the good economy. He doesn't know of any private sector cutting back during the best economy ever. He noted a 5-4 vote is not much of a consensus and the Board is as split as it can be. He also raised concern regarding some of the comments that have been made about staff and even after the Superintendent has said some of these students are not working. He hopes you don't have your job performance evaluated by 12-14-year-old students. "We have over 174 days and that has meaning, whether the student moves forward or not and to take one or two days of testing results and tell someone their job performance is based on this"; he asks they think about what they are saying.

Ms. Tiffany Cloutier-Cabral, Wilton spoke agreeing with Mr. Bujak's statement. She commented that the MS students, when they are given the information that the test doesn't apply to their grade, it doesn't matter to them anymore, they have no idea that a panel of people is spending this much time and discussing future funds that will be spent on them. She spoke of a student who almost uses it as a sociology experiment, to see if anyone will notice and that should not reflect on their teachers who spend time letting parents know the student could be doing much better. The teachers put in extra effort outside of their school time. In a small town like this, when you have a handful of students and one knows what the other is doing, they all do it. Parents really have to know

so they can get involved and help. She believes if they students knew that people's livelihoods and their school was at stake it would make all the difference for them. Chairman Dailey added some of the future curriculum is guided from these tests.

Mr. Lavallee questioned that Mr. Bujak asked the Superintendent directly, can we guarantee there won't be personnel cuts. Chairman Dailey noted it is the responsibility of the Board not the Superintendent.

Mr. Bujak questioned if there is enough money in the budget that they can be pull this off without making cuts to the staff or individuals. He notes this is a first, this has never been like this. Chairman Dailey responded they have spent months going over the budget, line after line and now nothing happens until district meeting and we have a final number and look at how we can make it work. Mr. Bujak spoke to administration being the experts regarding school district budgets and as a former board member, we are individuals with different skills sets not near what they have. The reduction is for \$163,000 and two entities have decided we can cut this without recommendations of what to cut, he has never seen a budget where someone will recommend cuts without having an idea of what will be cut. Chairman Dailey responded in his personal decision making, he knew even with a flat budget next year we still have more money to spend for new equipment because the WLC bond will end. Mr. Bujak is aware of this but doesn't agree if it means cutting out the extra resources we put in for elementary students. "What is the \$163,000 that can be safely cut and put back in next year, that's the question the Board needs to decide. If you can build it back in it makes sense but that's if it can be done."

Mr. Lavallee spoke in regard to an email that was sent to each board member asking for a response and to date he and his wife have not heard anything. He questions if they will be receiving one. Discussion was had regarding if the members received an email and if it asked for a response or not. Chairman Dailey will follow up on this.

Mr. Matt Mannarino, resident spoke about there being talk on what can be done to motivate the students to take the tests seriously. He spoke of personal experiences with a teacher. He spoke of meeting with his child's teachers and the teachers having a lot of suggestions for motivating students and he felt as though it may have been the first time they were asked. He suggested to look to "Tim" and that his numbers show that there are many elementary students above grade level.

Ms. Laura Gifford, LCS school nurse, spoke regarding the emergency management meeting the Superintendent attended and questioned if there is a state program for LCS as an emergency facility for Lyndeborough to get a storage shed. Superintendent Lane responded the plan that's being created is being created by the Emergency Management System and he is only a resource to the committee. There has been no communication with Lyndeborough that he is aware of. Chairman Dailey added this may change in the future as there has been a recent new hire.

Ms. Gifford suggest asking the staff for suggestions on how to save money because they see things not necessarily being used and there is potential for ideas. Chairman Dailey directed her to the building Principals.

XIV. SCHOOL BOARD MEMBER COMMENTS

Mr. LoVerme requests the students who were in attendance that left do not get awarded community service. He spoke of the MS math resolution and noted this leaves the 8th grade without their teacher for extra help as she is working with the 6th grade students. Superintendent responded, the diagnostic scenario for the 6th grade is to determine the skill level. Time will be split, two days and two days. As more and more 6th graders meet appropriate standards, fewer staff will be involved and there may be different ways to do it. Right now we need to finish the diagnostic. Mr. LoVerme voices disappointment and would like to start the school year over from day 1.

Ms. LeBlanc spoke of the student of the month recognition program and who ever started it deserves a lot of credit. She is glad people are coming in and happy to see the students wanting to achieve things and work harder. She feels recognition can go a long way and makes them feel that what they are doing is important. She believes teachers are doing their part. She liked seeing the geography bee winners and would like to see the spelling bee winner as well.

Mr. Ballou spoke in regard to RSA 31:14 and as he recalls the public hearing is for the Budget Committee to present the budget they are proposing. The amount can be suggested to be changed by the public at that meeting and he hopes the Budget Committee would listen to the public and the input they provide. He suggests the budget information be placed on the website to easily see so that parents and community members do not have to dig through board packets for it.

Mr. Post spoke regarding this district spending \$4,400 more per student than the state average and the community is investing in the schools and there are only 4 other towns that spend at our level or above which are Moultonborough, Sunapee, Lebanon and Lincoln and we still have challenges. He notes it will be the new Board that decides on reductions. Last year additional staffing positions were added and other teaching positions were repurposed.

Chairman Dailey spoke of the budget process going relatively smoothly and that there is supposed to be some back and forth between sides and encourages people to get involved and ask questions and vote.

Mr. Ballou notes technically at the public hearing the Budget Committee can decide to change their number and questions if there is time for the Board to have another meeting. Superintendent Lane responded the Budget Committee could choose to create a different number or retain the number, that is their choice. He believes it is 14 days before the district meeting the MS 27 and warrant have to be posted.

- **NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)**

A MOTION was made by Mr. LoVerme and SECONDED by Mr. Vanderhoof to enter Non-Public Session to discuss personnel matters RSA 91-A: 3 II (A) (C) at 9:10pm.

Voting: all aye via roll call vote; motion carried unanimously.

- **RETURN TO PUBLIC SESSION**

The Board entered public session at 9:47pm.

A MOTION was made to seal the non-public session minutes by Mr. LoVerme and SECONDED by Ms. LeBlanc.

Voting: all aye; motion carried unanimously.

A discussion was had regarding the public hearing, process and whether or not board members could state the reason they voted a certain way. Superintendent clarified it is ok to express why or why not you are supporting something. Discussion of procedures regarding Superintendent Lane responding to questions at the public hearing was had; he wanted to be clear about his role and this was discussed. The Budget Committee will be making the presentation, have asked for data from the Superintendent and made it clear he would not be speaking. It was suggested if there are questions for the Superintendent they be directed to the next meeting, or to board minutes. He noted it is not his role to respond unless directed by the Board Chair. It was suggested he let the Budget Committee Chairman Ms. Browne know the Board has given direction that publicly available data can be answered but other questions directed to him such as board operations or decisions will be directed to the next board meeting or the board minutes.

XV. ADJOURNMENT

A MOTION was made by Mr. LoVerme and SECONDED by Mr. Legere to adjourn the Board meeting at 10:00pm.

Voting: all aye; motion carried unanimously.

*Respectfully submitted,
Kristina Fowler*